

**MINUTES OF THE CHILLIWACK
AMATEUR RADIO CLUB EXECUTIVE
MEETING HELD AT THE BOUTILIER
BUILDING SARDIS ON 19 JANUARY
2010**

The Meeting was called to order at 07:05 PM

Members in attendance:

Roger Galliford VE7GMB
Burt Graham VE7CTR
Philip Scyner VE7TDD
Ken Long VE7JU
Harold Thiessen VE7HHT
Jack Jackaman VE7HJJ

Absent:

John Pierce VE7BXN

Guests:

NIL

RATIFICATION OF PREVIOUS MINUTES

There being no corrections it was moved that the minutes of the last meeting be approved as read.

Moved by VE7TDD
Seconded by VE7HJJ

Approved

TREASURER'S REPORT

The Treasurer briefed the Executive on the Clubs financial Situation. Details are submitted in separate documentation.

The Secretary reported that VE7GL has provided connectors and some 900 feet of new LMR - 400 cable and that invoices will be forthcoming. He also stated that he had sent a tactful e-mail to Outback Events inquiring if they were making a donation to the club this year. This donation if forthcoming will help defray these expenses.

it was moved by VE7GMG and seconded by VE7JU that the financial report be approved

Carried

SECRETARY'S REPORT:

No significant mail received other than financial bank statement from Envision

Our past president was taken ill and hospitalized for a few days but is now back home. He wants to express his thanks to club members who helped him through this experience and provided transport and made daily visits to him while in hospital and at home..

REPORTS FROM THE DIRECTORS:

EMERGENCY COORDINATOR DIRECTOR

The Emergency Coordinated reported the following:

Equipment

J Poles finished and still 5 for sale

Evergreen Portables- timers are to be installed in this location. All others are complete

Second 500 foot roll of LMR – 400 coax for repeater system has been delivered

So far we will have used about 900 feet of coax paid for by Dale VE7GL. He will submit an invoice to the club. He also paid for a dozen connectors. We are looking at some \$800 that we owe him. Hopefully the Triathlon folk will come up with some funds to help defray these costs. Some of it will come from Jim re the antenna system at Heritage Park and members who purchase the cable for their own personal use.

VE7GL will be providing an updated computer complete with all HF AR programs for use in the club radio room including the remote operation of one of our K3 radios and our beam antenna system. Similar to what he provides at his own QTH in Yarrow.

Dale VE7GL has arranged though Jim Macdonald to have a permanent IP address for our Shaw Internet. He is also working on Web Page ownership and details so he can

program the club's fire wall that he has provided..

Exercises

The practice evacuation and establishment of an evac center went well. Over 100 beds put up and many of the 60 or so attendees stayed over night. The Salvation Army provided supper and breakfast and that was tasty and went well. Our portable radio system was installed in minutes and the internal antenna worked well.

EOC Exercise takes place in March TBA. It will be on a Thursday and last about 6 hours with a shift change of participants in the EOC

As radio operators we will not be required as such, but we will man our radio room in a standby position and as a demonstration to the participants of the EOC

We have been asked to provide members who will be at the end of a phone in their home or elsewhere who will respond to calls from the EOC and play the part of an organisation involved in the emergency. Scripts will be provided but club members may have to respond to the unusual question as realistically as they can. An exercise directive and briefing prior to the exercise will be provided.

Other Events

Once the weather improves we will be organizing the erection of the beam antenna here and the antenna installations at VE7LLBs location and the movement of our commercial repeater that location. These actions will complete the club's update to a static situation and we can concentrate on basic Ham HF operations.

Appointments

Elsie Friesen has agreed to be the deputy MERC for Chilliwack. PEP at SW Region has been advised. As MERC it is great to have someone to assist and fill in when required.

Reports

The six monthly reports were sent out at the beginning of the year and acknowledged.

A special report to RAC has been completed jointly by me and Elsie detailing how the Chilliwack ARC handles its emergency communications responsibilities. It will be interesting to see what reaction it receives.

Publicity

Elsie and Jack have produced a Power Point Presentation for use by the club for presentations at Service Clubs etc. As promised a copy has been provided to Lisa Axelson, the Public Educator and Fire Inspector.

Field Day

Can we confirm that we will once again use the parking area at the end of Browne Road again? I have already prepared a draft instruction for the event but we must strive for commitment and more advanced objectives concerning HF operations and computer logging etc.

It was decided that we would go again to the Field Day Site at the end of Brown Road

TECHNICAL/MECHANICAL DIRECTOR

Nothing to report

CLUB EVENT COORDINATOR

Nil Report

WEB PAGE/PUBLICITY COORDINATOR

All club Web pages are now in the new format.

Dale VE7GL has arranged though Jim Macdonald to have a permanent IP address. He is also working on Web Page ownership and details so he can program the clubs fire wall.

OLD BUSINESS

Nil

NEW BUSINESS

A discussion took place on club training that included the operation of IRLP, antenna construction, radio equipment training, communications training etc.

It was decided that the Club must come up with a training plan for Thursday evenings where part of the evening activities will include a formal training period.

VE7HJJ volunteered to develop a training schedule

ADJOURNMENT

Moved by VE7TDD
Seconded by VE7CTR that the meeting be adjourned

Approved

Jack Jackaman

Acting Secretary